

Use of Agency Facilities

The Union's use of Agency facilities, including email systems, physical and electronic bulletin boards, desk drops, telephones, and signage, must be in accordance with GSA and Agency rules, regulations, and policies and this Article. The parties acknowledge the use of Agency systems must comply with the Hatch Act.

Section 1. Local Office Space

- A. Consistent with the terms of this Article, the provision of any Agency controlled facilities for Union use is a matter for local level negotiations.
- B. In locations where AFGE locals currently have exclusive use of an office and/or conference room, the Agency will continue to provide such exclusive use, subject to C, below.
- C. Should a location be undergoing space reduction, the parties understand the Union may also be asked to reduce space, which is a matter for local negotiation.
- D. Local negotiations are limited to the extent that local facilities are within the control of local agency management and not within a secured or restricted area. Such facilities include office space, email boxes, telephones, bulletin boards, meeting rooms, and office equipment.

Section 2. Council Office Space

If the Council Union President and/or the Council Union Executive Vice President are not Remote or Teleworkers (more than 50%), the Agency will provide a dedicated workspace. This is a matter for negotiations in the location where the Council President and Executive Vice President are located.

Section 3. Conference/Meeting Room Space

AFGE will follow local procedures for reserving meeting/conference rooms.

Section 4. Bulletin Boards

Use of Agency provided physical and/or electronic Bulletin Boards by the Union is a matter for local level bargaining.

Section 5. Mail

The Union may use the interoffice mail (physical mail) distribution system for representational correspondence with employees, representatives, the Agency, bargaining unit employees, and grievants. It is understood that the interoffice mail distribution system will not be used for mass mailings of any kind.

Section 6. Email

AFGE Council 238 and AFGE Locals may use Agency e-mail to communicate with the bargaining unit and management as needed except for internal Union business as defined by 7131(b). The Union may communicate with its entire bargaining unit but may not send mass mailers to the entire agency.

Section 7. Union Publications

Official publications of the Union may not be distributed by designated Union representatives while such representatives are on duty time.